Cabinet Office

Carbon Reduction Plan guidance

Notes for completion

Where an in-scope organisation has determined that the measure applies to the procurement, suppliers wishing to bid for that contract are required, as a condition of participation, to submit a CRP which details their organisational carbon footprint and confirms their commitment to achieving net zero by 2050.

CRPs are to be completed by the bidding supplier and must meet the reporting requirements set out in supporting guidance and include the supplier's current carbon footprint and its commitment to reducing emissions to achieve net zero emissions by 2050.[11]

The CRP should be specific to the bidding entity, or, provided certain criteria are met, may cover the bidding entity and its parent organisation. In order to ensure the CRP remains relevant, a CRP covering the bidding entity and its parent organisation is only permissible where the detailed requirements of the CRP are met in full, as set out in the Technical Standard[12] and Guidance, and all of the following criteria are met:

- the bidding entity is wholly owned by the parent
- the commitment to achieving net zero by 2050 for UK operations is set out in the CRP for the parent and is supported and adopted by the bidding entity, demonstrated by the inclusion in the CRP of a statement that this will apply to the bidding entity
- the environmental measures set out are stated to be able to be applied by the bidding entity when performing the relevant contract
- the CRP is published on the bidding entity's website

Bidding entities must take steps to ensure they have their own CRP as soon as reasonably practicable and should note that the ability to rely on a parent organisation's CRP may only be a temporary measure to satisfy this particular condition of participation.

The CRP should be updated regularly (at least annually) and published and clearly signposted on the supplier's UK website. It should be approved by a director (or equivalent senior leadership) within the supplier's organisation to demonstrate a clear commitment to emissions reduction at the highest level. Suppliers may wish to adopt the objectives of the CRP within their strategic plans.

A template for the CRP is set out below. Please complete and publish your CRP in accordance with the reporting standard published alongside this PPN.

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[11] 'Bidding supplier' or 'bidding entity' means, for the purpose of this guidance, the organisation with whom the Contracting Authority will enter into a contract if it is successful.

[12] https://www.gov.uk/government/publications/ppn-006-guidance-on-taling-account-of-carbon-redcution-plans-adopting-and-applying-conditions-of-participation-html

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Carbon Reduction Plan template

Supplier name	**Abilia Ltd**
Publication date	

Commitment to achieving net zero

Abilia Ltd is committed to achieving net zero emissions by 2050.

Baseline emissions footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

Baseline year: 2023
Additional details relating to the baseline emissions calculations: There had been no previous reporting. Scope 2 emissions are based on market-based calculation method

Baseline year emissions:	
Emissions	Total (tCO2e)
Scope 1	137
Scope 2	5
Scope 3 (included sources)	1007
Total emissions	1149

Current emissions reporting

Reporting year: 2025	
Emissions	TOTAL (tCO2e)
Scope 1	112
Scope 2	106
Scope 3 (included sources)	1139
Total emissions	1357

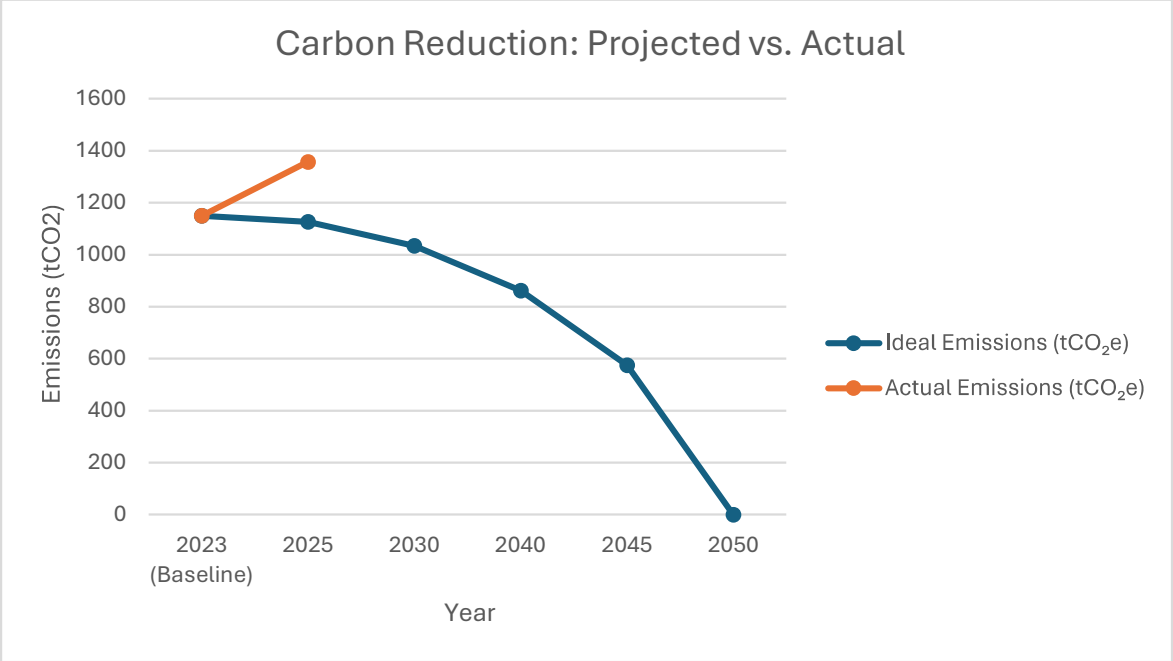
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Emissions reduction targets

In order to continue our progress to achieving net zero, we have adopted the following carbon reduction targets.

Year	Total Emissions (tCO_2e)	Number of Employees	Emissions per employee	Total Emissions reduction from 2023 Baseline
2023 (Baseline)	1149	105	10,94	0%
2025 (Current)	1357	164	8,27	+18.1% increase
2030 (Target)	1034	--	--	10%
2040 (Target)	862	--	--	25%
2045 (Target)	575	--	--	50%
2050 (Target)	0	--	--	100% (Net Zero)

We project that carbon emissions will decrease over the next five years to 1034 tCO2e by 2030. This is a reduction of 10% from the baseline.



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Carbon reduction projects

Completed carbon reduction initiatives

During the reporting period, total emissions increased slightly compared with the baseline year. This increase was primarily due to business growth, increased operational activity and improvements in data collection and reporting processes.

Although emissions have increased, the organisation remains committed to reducing its carbon footprint. The reporting year has provided a more robust understanding of emission sources and opportunities for improvement.

The following environmental management measures and projects have been completed or implemented since the 2023 baseline.

- **Energy Efficiency Improvements in Digital Products and IT Infrastructure**
  We have measures in place to reduce energy consumption and increase energy efficiency of our digital products, computers, and servers. Actions have also been taken to optimise printing practices and reduce the consumption of printing resources.

- **Compliance with REACH and RoHS Requirements**
  We ensure compliance with applicable substance restrictions, including REACH and RoHS requirements, helping to minimise the use of hazardous substances in products and production-related materials.

- **Business Travel Management and Low-Emission Vehicle Policy**
  We have established systems to monitor business travel emissions and maintain relevant records. Digital meetings are promoted as an alternative to travel, train travel is encouraged where practical, and company vehicle selection is guided by internal low-emission vehicle criteria.

- **Transport and Logistics Emissions Monitoring**
  Transportation emissions data is collected and monitored. Collaboration with logistics providers has supported us to improve transport efficiency and reduce delivery frequency where feasible.

- **Waste Management Controls**
  We have procedures to ensure the appropriate segregation, handling, storage, and disposal of waste in accordance with applicable legal and environmental requirements.

Future carbon reduction initiatives

In the future we hope to implement further measures such as:

- **Continuous improvement of Packaging Lifecycle Management**
  We have established procedures in place to manage packaging throughout its lifecycle, including packaging design, material selection, packaging waste

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management, and compliance with producer responsibility requirements. We will continue to review and enhance packaging management and identify opportunities for packaging optimisation.

- **Further Reduction of Business Travel and Transport Emissions**
  We will continue to monitor business travel and transportation emissions, promote digital collaboration tools, encourage lower-carbon travel options, and work with logistics providers to improve transport efficiency.

- **Continued Improvement of Waste Management Practices**
  Waste generation and management practices will continue to be reviewed to we will identify opportunities for waste reduction, reuse, recycling, and improved resource efficiency.
- **Evaluation of Environmentally Preferable Office Materials**
  Building upon existing controls for hazardous substances, we will assess opportunities to increase the use of environmentally friendly and sustainable materials within office operations.

- **Implementation of an Environmental Management System (EMS) and ISO 14001 Certification**
  We are actively developing our Environmental Management System and are working towards certification to **ISO 14001 by 2027**. The EMS will support continual improvement in environmental performance, compliance management, and carbon reduction activities.

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Declaration and sign off

This Carbon Reduction Plan has been completed in accordance with PPN 006 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard[13] and uses the appropriate government emission conversion factors for greenhouse gas company reporting.[14]

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements (where required), and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard.[15]

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

Signed on behalf of the supplier:

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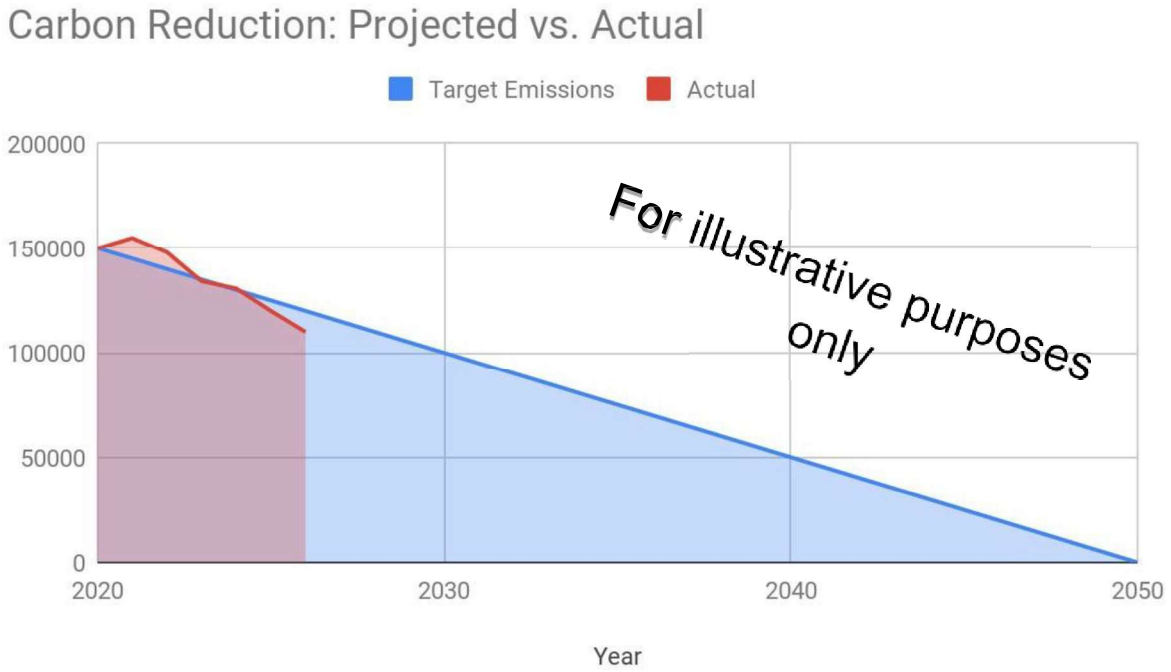
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[13] https://ghgprotocol.org/corporate-standard
[14] www.gov.uk/government/collections/government-conversion-factors-for-company-reporting
[15] https://ghgprotocol.org/standards/scope-3-standard

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Annex – Guidance notes

- Please provide details of your organisation's baseline emissions. If your organisation has not previously assessed or reported emissions, please state this and use your first reporting period as your baseline.
- Under **Additional details relating to the baseline emissions calculations**, please add details of your baseline emissions as required: for example, that it is a historic baseline which deviates from the requirements under this measure (e.g. no prior Scope 3 emissions reporting); that there had been no previous reporting; or that you have created a new baseline due to substantial organisational change or restructuring.
- Under the heading **Emissions reduction targets**, if your organisation already has emissions reduction targets, please give those targets. If your organisation had no previous emissions reduction commitment, or if this is your organisation's first carbon footprint, please provide targets for your organisation. You may want to show progress against your targets in a graph, like the one show below:



- Under the heading **Completed carbon reduction initiatives**, please provide brief details of some of your completed carbon reduction projects. This is for information only. This may include environmental management measures such as certification schemes like ISO14001 or PAS 2060, signing up to SBTI or specific measures you have taken such as: the adoption of LED/PIR lighting controls, changes to policy resulting in a reduction in company travel and flights or the electrification of the company fleet.
- Under the heading **Future carbon reduction initiatives**, please provide brief details of some of your likely/proposed future carbon reduction projects, if any. This is for information only.

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Följande handlingar har undertecknats den 2 november 2026

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Per Martin Werin, Abilia

Undertecknat med e-legitimation (BankID)

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Abilia Ltd Carbon Reduction Plan 2026

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Om detta kvitto

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